



Oakville Curling Club

Fundraising Policy

Last Approved: March 4, 2017

Scope

This policy applies to:

- Fundraising activities
- Donation solicitation and acceptance

Out of Scope

This policy does not address sponsorship solicitation and acceptance.

Key Guiding Principles

- Direct solicitation to club members is to be kept to a minimum
- OCC will solicit and accept support only for activities that are consistent with its mission. (*Our mission is to sustain and grow the sport of curling in our community, by providing the best possible combination of experiences and facilities for members' social, recreational and competitive enjoyment.*)
- OCC will not accept any financial support that requires endorsements of products or services.
- Raffle tickets with cash or cash equivalent are only to be sold to club members as per The Alcohol and Gaming Commission of Ontario (AGCO^[1]).
- Membership fees and sponsorship/advertising are expected to adequately cover standard club and league operations. Therefore, additional fundraising efforts should be limited and for the purpose of:
 - Subsidise curling development related activities e.g., youth, people with special needs and adult camps and clinics, bonspiels
 - Supplemental financial support to participate in curling for those under 30, in financial need.
 - "Nice to have" items for the club e.g., bar blender, glow in the dark paint/curling stones.

Procedures

Club members will be informed of this policy

For Club-wide Fundraising

1. Club-wide fundraising, which is initiated by anyone other than a League, must be approved by the Executive Committee by September 15 of the curling season in which it is to take place. The Executive Committee may approve or reject fundraising submitted after September 15 of the curling season.
2. All approved fundraising shall be reported at the October Board meeting of the year in which the fundraising is to take place and at subsequent Board meetings for approvals given after September 15.
3. The Treasurer will account for and report on club-wide fundraising revenues and use of funds to the Board at board meetings throughout the duration of the fundraising initiative.

For OCC Leagues

1. Individual leagues which develop projects to raise funds may do so at their discretion so long as the fundraising is carried out within the membership of that League only. Fundraising projects developed by a League, but which are intended to involve club membership outside the League, must be approved by the Executive Committee by September 15 of the curling season in which it is to take place. The Executive Committee may approve or reject fundraising submitted after September 15 of the curling season. All approved fundraising shall be reported



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at the October Board meeting of the year in which the fundraising is to take place and at subsequent Board meetings for approvals given after September 15.

2. Leagues shall account for and provide a written report on fundraising revenues and use of these funds through the League Director, to the Treasurer by April 30^[j3].

For Individual Teams or Curlers

1. Individual teams or curlers who develop projects to raise funds may do so at their discretion so long as the fundraising is carried out within the membership of that League only. Fund raising projects developed by an individual team or curler, but which are intended to involve club membership outside the League, must be approved by the Executive Committee by September 15 of the curling season in which it is to take place. The Executive Committee may approve or reject fundraising submitted after September 15 of the curling season. All approved fundraising shall be reported at the October Board meeting of the year in which the fundraising is to take place and at subsequent Board meetings for approvals given after September 15.
2. A designated lead person shall account for and provide a written report on fundraising revenues and use of funds through the League Director, to the Treasurer by April 30.

External Groups

Charitable Groups

1. The OCC supports the community by turning its facilities over to philanthropies for fund raising. Decisions to do so will:
 - a. Prioritize member needs during peak curling season and therefore keep to a minimum the impact to regular leagues and peak demand makeup games/practice time and post game social time. Therefore, this should be done before Thanksgiving weekend and on major holiday weekends e.g. Christmas and Easter.
 - b. Ensure date can be set before the start of the main curling season, if event is to take place during main curling season.
 - c. Be made by the Executive Committee and be reported to the Board at subsequent board meeting.
2. Fundraising or sale of goods/service for external causes will be limited to those that directly align with club mission
3. Individual members may *discretely* (e.g. in locker room to closest friends) sell items for non-profit/charitable causes of personal interest e.g. their own child's school, animal shelters, cancer society. Items should not be left on display or solicited table to table.

Schools

1. The OCC supports local school curling teams by providing available ice at a reduced rate during non-peak curling times e.g., Monday to Friday 3:30 to 5:30, during school curling season.
2. Reduced rates for schools will be approved by the Executive Committee and reported to the Board at subsequent board meetings.